



Transworld Logistics Group, Inc.  
 242 Old new Brunswick Rd, Suite 411  
 Piscataway, N.J. 08854 U.S.A.  
 TEL: (732) 981-1981 FAX: (732) 981-0111  
 E-mail: [Info@TransworldLogistics.com](mailto:Info@TransworldLogistics.com)  
[www.TransworldLogistics.com](http://www.TransworldLogistics.com)

E-Shipper's Letter of Instructions

Please fill in the following details and fax to back to Transworld Logistics Group to expedite your shipment.

Shipper Ref: \_\_\_\_\_ Total no. of Containers: \_\_\_\_\_ Size 20'Std / OT 40'Std 40'HC / OT 45'HC (circle one)

Supplier Ref: \_\_\_\_\_

Position / Pick up Date: \_\_\_\_\_ Time requested: \_\_\_\_\_ AM / PM

<i>Shipper Information</i>	
Exporter's Company name: _____	Exporter's EIN (IRS) NUMBER: ____ - _____ or
Contact Person: _____	I/We authorize Transworld Logistics Group to file AES on our
Address _____	behalf _____
City: _____ State / Province _____ Zip _____	<i>Authorized Signature</i> _____
Tel: _____ Fax: _____	Print Name / Title _____
E-mail: _____	
<i>Loading or pick up Address (if different from above)</i>	
Name: _____	
Address _____	
City: _____ State / Province _____ Zip _____	
Tel: _____ Fax: _____ E-mail: _____	

<i>Consignee / Receiver</i>	
Intermediate/ Consignee _____	Ultimate Consignee (if different) _____
Contact Person: _____	Contact Person: _____
Address _____	Address _____
Address _____	Address _____
City: _____ State / Province _____	City: _____ State / Province _____
Zip _____ Country: _____	Zip _____ Country: _____
Tel: _____	
Fax: _____ E-mail: _____	

**Shipment Details:**

Description	
Commodity: _____	HTS No. _____ (If Hazardous IMO / MSDS required) :
	HTS No. _____
No. of pieces _____	Weight: _____ Lbs / Kgs (circle one)
Declared Value for Customs: \$ _____	Dimensions _____
Insurance Required No / Yes (circle one)	Amount \$ _____ Prepaid / Collect (circle one)
Terms of Sale: Ex-Works / FOB _____ point / FCR _____ / DDU / DDP	
Open Account _____ Letter Of Credit _____	
Port of Loading: _____	Port OF discharge _____ Country of Ultimate Destination: _____

<i>For Internal Use</i>	
TLG Ref: _____	Container no. _____ Seal No. _____ ETS _____ ETA _____ Gateway: _____